

**DEPARTMENT OF DEFENSE DEPENDENT SCHOOL SERVICE**  
**PURCHASE INFORMATION**

**Teachers' Retirement System of Alabama**  
**P. O. Box 302150 ♦ Montgomery, AL 36130-2150**  
**334-517-7000 or 877-517-0020**  
**[www.rsa-al.gov](http://www.rsa-al.gov)**

Under the provisions of Act 2008-385, an active and contributing member of the Teachers' Retirement System (TRS) with a minimum of 10 years of service credit under the Retirement Systems may purchase Department of Defense Dependent School Service (DODDSS).

The cost for this service is calculated on the actuarial value of this service, which is based on your age, average salary, total service at the time of purchase, and the time remaining until your earliest retirement eligibility date. Your purchase will be audited after the close of the scholastic year in which the purchase is made. Any necessary adjustments will be made based on any changes in the actuarial values used in the calculation.

DODDSS purchased under this Act cannot be used in determining your out-of-pocket cost for health insurance with the Public Education Employees' Health Insurance Plan (PEEHIP). Nor can it be used to qualify for PEEHIP insurance eligibility if you are otherwise not eligible. Purchasing this credit may allow you to retire sooner, but it may not qualify you to continue PEEHIP coverage.

If you desire to purchase DODDSS, please have the National Personnel Records Center provide certification of your service on the attached CERTIFICATION OF DEPARTMENT OF DEFENSE DEPENDENT SCHOOL SERVICE form. The National Personnel Records Center will forward the form to the Office of Personnel Management. Also complete and return the attached STATEMENT OF DEPARTMENT OF DEFENSE DEPENDENT SCHOOL SERVICE. Upon receipt of the necessary documentation, the TRS will notify you of the amount to remit to purchase this service.

If you are in receipt of or entitled to a retirement benefit based on this service, you are not eligible to purchase this service.

National Personnel Records Center  
Civilian Personnel Records  
111 Winnebago Street  
St. Louis, Missouri 63118-4126

Office of Personnel Management  
Retirement & Insurance Programs  
Employee Service and Records Center  
Boyers, Pennsylvania 16067



# CERTIFICATION OF DEPARTMENT OF DEFENSE DEPENDENT SCHOOL SERVICE

**Teachers' Retirement System of Alabama**  
**P. O. Box 302150 ♦ Montgomery, AL 36130-2150**  
**334-517-7000 or 877-517-0020**  
**www.rsa-al.gov**

**PART I** is to be completed by a certifying official of the National Personnel Records Center, Civilian Personnel Records, 111 Winnebago St., St. Louis, Missouri, 63118-4126.

**PART II** is to be completed by an official of the Office of Personnel Management, Retirement and Insurance Programs, Employee Service and Records Center, Boyers, Pennsylvania 16067.

**MEMBER INFORMATION**

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**Name:** \_\_\_\_\_  
First Middle/Maiden Last

**Social Security No.:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      **Date of Birth:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Home Phone No.:** ( \_\_\_\_\_ ) \_\_\_\_\_

**Address:** \_\_\_\_\_  
Street Address or P. O. Box

\_\_\_\_\_

City State Zip

I hereby request and authorize the release of the information requested on this form and any information necessary in establishing my claim for Department of Defense Dependent School Service.

**Signature of Member** \_\_\_\_\_      **Date** \_\_\_\_\_

**PART I (To be completed by an official of the National Personnel Records Center)**

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Please list by scholastic or fiscal year.

<i>Name of Employing Unit</i>	<i>Number of Months Service</i>	<i>Terms of Service</i>						<i>Length of Contract Year</i>
		<i>From</i>			<i>To</i>			
		<i>Mo</i>	<i>Day</i>	<i>Yr</i>	<i>Mo</i>	<i>Day</i>	<i>Yr</i>	

Did the member receive credit for this service under **any** supplemental retirement or pension plan, including but not limited to TIAA-CREFF, which was funded wholly or partly from public funds, other than Social Security?     Yes     No

If yes, please list the names:

\_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Signature of Certifying Official      Title      Date

**After completing Part I of this form, please forward it to the Office of Personnel Management for completion of Part II.**

**PART II (To be completed by an official of the Office of Personnel Management)**

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The person named on the front of this form is an active member of the Retirement Systems of Alabama and wishes to establish credit for his Department of Defense Dependent School Service as reported on the front of this form. Alabama law does not permit the purchase of Department of Defense Dependent School service credit by members who at the time of retirement have credit for or are entitled to any benefits whatsoever for the same service under any other retirement or pension plan except Social Security. Therefore, to assist us in helping this member establish his Department of Defense Dependent School service, please check the appropriate answers to the questions below regarding membership with your system. Your assistance is greatly appreciated.

1. Did this person establish credit for the service listed on the front side of this form with your retirement system?

Yes  No

2. Is the member receiving or entitled to receive a benefit from your system based on this service?

Yes  No

3. If the member does not return to government service, will he be able to receive a benefit from your system?

Yes  No

If yes, when will the member be eligible to begin drawing the benefit? \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Retirement System

\_\_\_\_\_  
Date

**Please return this to the address on the front of this form.**