



Arizona Department of Revenue

License & Registration Section

PO Box 29032 • Phoenix AZ 85038-9032

Phoenix: (602) 542-4576 • Toll-free: (800) 634-6494 (from area codes 520 and 928)

BUSINESS ACCOUNT UPDATE

For Transaction Privilege Tax License and Withholding Registration: if ownership changes require a new Employer Identification Number (EIN), a Joint Tax Application is required. Do not use this form to change the EIN.

Taxpayer or Legal Business Name on Current License Number <i>(Please print)</i>					
License Number(s)			EIN		
SECTION A. ACCOUNT TYPE					
☐ Transaction Privilege Tax License (TPT) ☐ Corporate (Including Partnership, Limited Liability, and S Corporations)					
☐ Withholding/Unemployment Tax Registration <i>(if hiring employees)</i>					
☐ Use Tax Registration					
SECTION B. CHANGES REQUESTED / FEES					
Please check boxes below to indicate the change in your account, and complete Sections C through G to verify or correct all information. Asterisked (*) changes to Transaction Privilege Tax licenses are subject to a fee of \$12 per location for the state fee and any applicable city fees. City fees are listed on the back of this form. There are no fees for changes to Corporate Account, Use Tax or Withholding Registrations.					STATE FEE: _____
					CITY FEE(S): _____ (from back page)
					TOTAL FEE(S): _____
☐ Business name or DBA name change *					
☐ Mailing address change					
☐ Business location change *					
☐ Additional business or rental location(s) filing consolidated reports *					
☐ Corporate Officers					
☐ Duplicate license *					
☐ Add city license (see other side) *					
☐ Reinstate Effective Date _____					
☐ Cancel effective date _____					
SECTION C. BUSINESS NAME AND ADDRESS					
Legal Business Name / Owner / Employing Unit					
Business or "Doing Business As" Name					
Mailing Address (Street Name or PO Box), City, State, Zip					Country
E-mail address			Business Phone Number		Fax Number
Physical Location Business or Rental (NOT a PO Box) ☐ Check here if this is an added location					County
SECTION D. IDENTIFICATION OF OWNER Partners, Corporate Officers, Members (or Managing Members) or Officials					
A. Name (Last, First, MI)		B. Soc. Sec. No.	C. Title	D. % Owned	E. Complete Residence Address
If the owner, partners, corporate officers or combination of partners or corporate officers, members and/or managing members own or control more than 50% of another business in Arizona, attach a list of the businesses, percentages owned and unemployment insurance account numbers.					

SECTION E. LOCATION OF TAX RECORDS

Location of Tax Records (Street Address, City, State and ZIP code)

Name of Company or Person to Contact

Phone Number

SECTION F. PROGRAM CITY TPT LICENSE FEES (Indicate affected cities in "Total" column.)

Date you started business in cities _____

For Use Tax updates, indicate the city locations, but enter zero (0) in the "Total" column.

City/Town	Code	Fee	No. of Loc	Total	City/Town	Code	Fee	No. of Loc	Total	City/Town	Code	Fee	No. of Loc	Total
Benson	BS	5.00			Hayden	HY	5.00			Show Low	SL	2.00		
Bisbee	BB	1.00			Holbrook	HB	1.00			Sierra Vista	SR	1.00		
Buckeye	BE	2.00			Huachuca City	HC	2.00			Snowflake	SN	2.00		
Camp Verde	CE	2.00			Jerome	JO	2.00			South Tucson	ST	2.00		
Carefree	CA	10.00			Kearny	KN	2.00			Springerville	SV	5.00		
Casa Grande	CG	2.00			Kingman	KM	2.00			St. Johns	SJ	2.00		
Cave Creek	CK	20.00			Lake Havasu	LH	5.00			Star Valley	SY	2.00		
Chino Valley	CV	2.00			Litchfield Park	LP	2.00			Superior	SI	2.00		
Clarkdale	CD	2.00			Mammoth	MH	2.00			Surprise	SP	10.00		
Clifton	CF	2.00			Marana	MA	5.00			Taylor	TL	2.00		
Colorado City	CC	2.00			Maricopa	MP	2.00			Thatcher	TC	2.00		
Coolidge	CL	2.00			Miami	MM	2.00			Tolleson	TN	2.00		
Cottonwood	CW	2.00			Oro Valley	OR	12.00			Tombstone	TS	1.00		
Dewey/Humboldt	DH	2.00			Page	PG	2.00			Tusayan	TY	2.00		
Duncan	DC	2.00			Paradise Valley	PV	2.00			Wellton	WT	2.00		
Eagar	EG	10.00			Parker	PK	2.00			Wickenburg	WB	2.00		
El Mirage	EM	15.00			Patagonia	PA	25.00			Williams	WL	2.00		
Eloy	EL	10.00			Payson	PS	2.00			Winkelman	WM	2.00		
Florence	FL	2.00			Pima	PM	2.00			Winslow	WS	10.00		
Fountain Hills	FH	2.00			Pinetop/Lakeside	PP	2.00			Youngtown	YT	10.00		
Fredonia	FD	10.00			Prescott Valley	PL	2.00			Yuma	YM	2.00		
Gila Bend	GI	2.00			Quartzsite	QZ	2.00							
Gilbert	GB	2.00			Queen Creek	QC	2.00							
Globe	GL	2.00			Safford	SF	2.00							
Goodyear	GY	5.00			Sahuarita	SA	5.00							
Guadalupe	GU	2.00			San Luis	SU	2.00							

NOTE: City fees are subject to change occasionally. You will be billed for the difference.

Indian Reservation (County)	Code	Indian Reservation (County)	Code	Indian Reservation (County)	Code	Indian Reservation (County)	Code
Ak-Chin (Pinal)	PNA	Hopi (Coconino)	COJ	Pascua-Yaqui (Maricopa)	MAN	Tohono O'Odham (Pinal)	PNT
Cocopah (Yuma)	YMB	Hopi (Navajo)	NAJ	Pascua-Yaqui (Pima)	PMN	Tonto Apache (Gila)	GLU
Colorado River (La Paz)	LAC	Hualapai (Coconino)	COK	Salt River Pima-Maricopa (Mar.)	MAO	White Mtn Apache (Apache)	APD
Fort McDowell-Yavapai (Mar.)	MAE	Hualapai (Mohave)	MOK	San Carlos (Apache (Gila)	GLP	White Mtn Apache (Gila)	GLD
Fort Mohave (Mohave)	MOF	Kaibab-Paiute (Coconino)	COL	San Carlos Apache (Graham)	GRP	White Mtn Apache (Graham)	GRD
Fort Yuma-Quechan (Yuma)	YMG	Kaibab-Paiute (Mohave)	MOL	San Carlos Apache (Pinal)	PNP	White Mtn Apache (Navajo)	NAD
Gila River (Maricopa)	MAH	Navajo (Apache)	APM	San Juan Southern Paiute	COQ	Yavapai Apache (Yavapai)	YAW
Gila River (Pinal)	PNH	Navajo (Coconino)	COM	Tohono O'Odham (Maricopa)	MAT	Yavapai Prescott (Yavapai)	YAX
Havasupai (Coconino)	COI	Navajo (Navajo)	NAM	Tohono O'Odham (Pima)	PMT		

SECTION G. SIGNATURE of Individual legally responsible for the business (required)

UNDER PENALTY OF PERJURY I DECLARE THAT THE INFORMATION ON THIS DOCUMENT IS TRUE AND CORRECT.

Type or Print Name	Title	Signature	Date
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THIS APPLICATION MUST BE COMPLETED, SIGNED AND RETURNED AS PROVIDED BY ARS § 23-722
 Equal Opportunity Employer/Program • This document available in alternative formats by contacting the UI Tax Office.