

**NOTICE OF APPEAL
TRANSCRIPT ORDER**

JD-ES-38 Rev. 3/10 Pr. Bk. §§ 63-4, 63-8, 63-8A

CONNECTICUT JUDICIAL BRANCH
www.jud.ct.gov

The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact a court clerk or an ADA contact person listed at www.jud.ct.gov/ADA/

INSTRUCTIONS TO PERSON ORDERING A TRANSCRIPT FOR AN APPEAL.

1. Fill out section 1 only and give this form to the Official Court Reporter.
2. Give the Official Court Reporter the name and address of all counsel and self-represented parties of record.
3. After the Official Court Reporter fills out section 3 and returns the form to you, fill out section 4.

Number

Section 1.

Name of case	Trial court docket number
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Hearing dates of transcript being ordered

Trial court location	Judicial district of
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Name(s) of Judge(s)	Case type ("X" one) <input type="checkbox"/> Criminal <input type="checkbox"/> Family <input type="checkbox"/> Juvenile <input type="checkbox"/> Civil	Case tried to ("X" one) <input type="checkbox"/> Jury <input type="checkbox"/> Court	Appeal to ("X" one) <input type="checkbox"/> Supreme Court <input type="checkbox"/> Appellate Court
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Appeal ("X" one)	<input type="checkbox"/> 1. From judgment in juvenile matters: <input type="checkbox"/> (a) concerning Termination of Parental Rights <input type="checkbox"/> (b) other than Termination of Parental Rights <input type="checkbox"/> 2. From a criminal judgment where defendant is: <input type="checkbox"/> (a) incarcerated <input type="checkbox"/> (b) not incarcerated	<input type="checkbox"/> 3. From court closure order <input type="checkbox"/> 4. Involving the public interest <input type="checkbox"/> 5. From judgment involving custody of minor children <input type="checkbox"/> 6. From all other judgments
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An electronic version of a previously delivered transcript is being ordered: Yes No

Describe in detail including specific dates, the parts of the proceedings for which a transcript is being ordered. If you are ordering an electronic version of a previously delivered transcript, indicate that the paper transcript already was delivered. Attach a sheet of plain paper if needed.

From	Name and mailing address of person ordering transcript		Telephone number
	Relationship (Attorney for Plaintiff, Defense, etc.)	Signature of person ordering transcript	Date signed

Do not write below this line when ordering the transcript.

Section 2. Official Court Reporter's Appeal Transcript Order Acknowledgment (Completed by Official Court Reporter after satisfactory financial arrangements have been made Section 63-8 of the Connecticut Practice Book.)

Name(s) of reporter(s)/monitor(s)	Estimated number of pages	Only electronic version of previously delivered transcript?		Number of pages previously delivered	Estimated delivery date
		Yes	No		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
Total estimated pages →	Total estimated pages	Total delivered pages →		Total delivered pages	Final Estimated delivery date
Name of Official Court Reporter	Signature of Official Court Reporter			Date signed	

Order Acknowledgment

Section 3. Official Court Reporter's Certificate Of Completion (Completed by Official Court Reporter upon delivery of the entire transcript ordered above.)

Actual number of pages in entire Appeal Transcript: _____	Date of final delivery (Practice Book Section 63-8(c)) _____	
This certificate is filed as required by Practice book Section 63-8	Signature of Official Court Reporter	Date signed

Section 4. Certification Of Service By Ordering Party (Ordering party to send completed certificate to Chief Clerk, 231 Capitol Avenue, Hartford, CT 06106.)

I certify that a copy of the above Certificate of Completion was served on all counsel and self-represented parties of record.

Signature of ordering party	Date signed
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