

The Family Court of the State of Delaware
FOR NEW CASTLE KENT SUSSEX COUNTY
MOTION TO CONTEST AN ADMINISTRATIVE ADJUSTMENT

Child Support Recipient

Attorney	Date of Birth

Child Support Payor

Attorney	Date of Birth

Family Ct File No.

Petition No.

DCSE Account No.

_____ (the "Movant") has received a Notice of Administrative Adjustment filed with the Family Court by the Division of Child Support Enforcement (DCSE). The Movant DISAGREES with the:

Date of Termination of Current Support.

Balance (amount) of past due child support (back support / arrears).

Monthly amount ordered to repay past due child support (back support / arrears).

Change of Payee (The person alleged does not have placement of the child(ren)).

Date of Change of Payee (Movant disagrees with the date alleged for the change in placement).

Because: _____

MOVANT AFFIRMS that the above information is true and correct and that a copy of this motion was deposited in the U.S. Mail on _____ with sufficient postage and addressed to:

the Division of Child Support Enforcement (appropriate county address on reverse of form) and

the opposing party at _____.

SWORN TO AND SUBSCRIBED

Movant / Attorney

Date

before me this _____ day of _____, _____

NOTARY PUBLIC

NOTICE: RESPONDENT HAS THE RIGHT TO FILE A RESPONSE WITHIN TEN (10) DAYS OF THE SERVICE OF THIS MOTION. IF NO RESPONSE IS TIMELY FILED, THE MOTION MAY BE DECIDED WITHOUT OTHER OPPORTUNITY TO BE HEARD.

Upon consideration of the Motion, the Notice of Administrative Adjustment and the response (or) no response, the Court ORDERS the following:

The motion is DENIED. The Administrative Adjustment was correct and authorized by Family Court Civil Rule 302.

The motion is GRANTED and:

Current Support terminated (or shall presumptively terminate) on _____.

The correct arrears balance is \$ _____ as of _____.

Arrears shall be repaid at the rate of \$ _____ per month.

The correct payee is _____ effective _____.

A hearing will occur on ____ / ____ / ____ at _____ am/pm to consider this motion (date/time TBD).

Other: _____

COMMISSIONER _____ Date Written Order Issued: _____

PARTIES may appeal a final order of a Commissioner by filing and serving written objection to such Order within ten (10) days of the Order, in accordance with 10 Del. C. § 915 (d) and Family Court Civil Rule 53.1 (b).

CC: FILE PARTIES DCSE Counsel DCSE Accounting DCSE Operations Reciprocal Agency _____

FOR ALL CHILD SUPPORT CASES HANDLED THROUGH THE DIVISION OF CHILD SUPPORT ENFORCEMENT (DCSE), A COPY OF THIS NOTICE AND MOTION TO CONTEST AN ADMINISTRATIVE ADJUSTMENT MUST BE SENT TO THE DCSE OFFICE IN THE COUNTY WHERE YOUR CASE IS LOCATED.

IF YOUR CASE IS LOCATED IN NEW CASTLE COUNTY, SEND COPY TO:

DIVISION OF CHILD SUPPORT ENFORCEMENT
P.O. BOX 12831
WILMINGTON, DE 19850

IF YOUR CASE IS LOCATED IN KENT COUNTY, SEND COPY TO:

DIVISION OF CHILD SUPPORT ENFORCEMENT
1114 SOUTH DUPONT HIGHWAY
SUITE 101
DOVER, DE 19901

IF YOUR CASE IS LOCATED IN SUSSEX COUNTY, SEND COPY TO:

DIVISION OF CHILD SUPPORT ENFORCEMENT
9 ACADEMY STREET
GEORGETOWN, DE 19947