

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMERCIAL SERVICES**

Date Received	(FOR BUREAU USE ONLY)	
	This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.	
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City	State	ZIP Code
Effective Date:		

↶ Document will be returned to the name and address you enter above. If left blank document will be mailed to the registered office. ↷

**CERTIFICATE OF DISSOLUTION
For use by Domestic Corporations**

(Please read information and instructions on reverse side)

Pursuant to the provisions of Act 284, Public Acts of 1972 (profit corporations), or Act 162, Public Acts of 1982 (nonprofit corporations), the undersigned corporation executes the following Certificate:

1.	The name of the corporation is: _____
2.	The identification number assigned by the Bureau is:
3.	The dissolution was approved: (Check one of the following) <input type="checkbox"/> by written consent of the shareholders or members having not less than the minimum number of votes required by statute in accordance with Section 407(1) of the Act. Written notice to shareholders or members who have not consented in writing has been given. (Note: Written consent by less than all of the shareholders or members is permitted only if such provisions appears in the Articles of Incorporation). <input type="checkbox"/> by written consent of all shareholders or members entitled to vote in accordance with Section 407(2) of P.A. 284 of 1972, or 407(3) of P.A. 162 of 1982. <input type="checkbox"/> by agreement among the shareholders in accordance with Section 488 of P.A. 284 of 1972. <input type="checkbox"/> by written consent of all directors pursuant to Section 525 of the Act and the corporation is a nonprofit corporation organized on a nonstock directorship basis. <input type="checkbox"/> at a meeting of the shareholders or members, held on the _____ day of _____, _____ at _____. <div align="center" style="font-size: small;">(Location of Meeting)</div> <input type="checkbox"/> at a meeting of directors of a corporation organized on a nonprofit directorship basis held on the _____ day of _____, _____, _____, at _____. <div align="center" style="font-size: small;">(Location of Meeting)</div>

Profit Corporations and Professional Service Corporations Signed this _____ day of _____, _____ By _____ <div align="center" style="font-size: small;">(Signature of an authorized officer or agent)</div> _____ <div align="center" style="font-size: small;">(Type or Print Name)</div>
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Nonprofit Corporations Signed this _____ day of _____, _____ By _____ <div align="center" style="font-size: small;">(Signature of President, Vice-president, Chairperson or Vice Chairperson)</div> _____ <div align="center" style="font-size: small;">(Type or Print Name)</div> <div align="right" style="font-size: small;">(Type or Print Title)</div>
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Preparer's name _____

Business telephone number: _____

INFORMATION AND INSTRUCTIONS

1. This form may be used to draft your Certificate of Dissolution. A document required or permitted to be filed under the act cannot be filed unless it contains the minimum information required by the act. The format provided contains minimal information required to make the document fileable and may not meet your needs. This is a legal document and agency staff cannot provide legal advice.
2. Submit one original of this document. Upon filing, the document will be added to the records of the Bureau of Commercial Services. The original will be returned to your registered office address, unless you enter a different address in the box on the front of this document.

Since this document will be maintained on electronic format, it is important that the filing be legible. Documents with poor black and white contrast, or otherwise illegible, will be rejected.

3. Item 2 - Enter the identification number assigned by the Bureau. If this number is unknown, leave it blank.
4. Within 60 days after submitting this certificate all corporations must request a tax clearance from the Michigan Department of Treasury, Tax Clearance Division, Lansing, Michigan 49822, (517) 636-5260.
5. All nonprofit corporations except churches must obtain a consent to dissolution, or a written statement that the consent is not required, from the Michigan Attorney General, Consumer Protection and Charitable Trusts Division, P.O. Box 30214, Lansing, MI 48909, (517) 373-1152. Application for the consent should be made at least 45 days before the desired effective date of the dissolution. This certificate cannot be filed unless it is accompanied by the consent or written statement.
6. This Certificate must be signed by:
PROFIT CORPORATIONS AND PROFESSIONAL SERVICE CORPORATIONS: an authorized officer or agent.
NONPROFIT CORPORATIONS: either the president, vice-president, chairperson or vice-chairperson.
7. **NONREFUNDABLE FEE:** Make remittance payable to the State of Michigan. Include corporation name and identification number on check or money order **\$10.00**
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To submit by mail:

Michigan Department of Licensing and Regulatory Affairs
Bureau of Commercial Services
Corporation Division
P.O. Box 30054
Lansing, MI 48909

To submit in person:

2501 Woodlake Circle
Okemos, MI
Telephone: (517) 241-6470

Fees may be paid by VISA or Mastercard when delivered in person to our office.

MICH-ELF (Michigan Electronic Filing System):

First Time Users: Call (517) 241-6470, or visit our website at <http://www.michigan.gov/corporations>
Customer with MICH-ELF Filer Account: Send document to (517) 636-6437

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Optional expedited service.

Expedited review and filing, if fileable, is available for all documents for profit corporations, limited liability companies, limited partnerships and nonprofit corporations.

The nonrefundable expedited service fee is in addition to the regular fees applicable to the specific document.

Please complete a separate BCS/CD-272 form for expedited service for each document submitted in person, by mail or MICH-ELF.

24-hour service - \$50 for formation documents and applications for certificate of authority.

24-hour service - \$100 for any document concerning an existing entity.

Same day service

- **Same day - \$100 for formation documents and applications for certificate of authority.**
- **Same day - \$200 for any document concerning an existing entity.**

Review completed on day of receipt. Document and request for same day expedited service must be received by 1 p.m. EST OR EDT.

- **Two hour - \$500**

Review completed within two hours on day of receipt. Document and request for two hour expedited service must be received by 3 p.m. EST OR EDT.

- **One hour - \$1000**

Review completed within one hour on day of receipt. Document and request for 1 hour expedited service must be received by 4 p.m. EST OR EDT.

First time MICH-ELF user requesting expedited service must obtain a MICH-ELF filer number prior to submitting a document for expedited service. BCS/CD-901.

Changes to information on MICH-ELF user's account must be submitted before requesting expedited service. BCS/CD-901.

Documents submitted by mail are delivered to a remote location for receipts processing and are then forwarded to the Corporation Division for review. Day of receipt for mailed expedited service requests is the day the Corporation Division receives the request.