

## STANDARD INTERROGATORIES TO BE SERVED ON MUNICIPALITY

1. State the name and present address of each person known to the municipality who has knowledge of facts bearing upon or relating to this appeal or the subject property and summarize the facts known to each.
2. State the name, address and field or area of expertise of each expert witness expected to testify on behalf of the municipality at the trial of this appeal and set forth the qualifications of each.
3. Attach hereto copies of all appraisals and expert reports prepared on behalf of the municipality, or in the possession of the municipality, covering the subject property or any portion thereof, which appraisals or reports were prepared by any expert named in answer to Question No. 2, during or with respect to the year of appeal or either of the preceding two years, in connection with this or any other proceeding, or for any other reason.
4. Attach a copy of all Property Record Cards for the subject property for the year under appeal and for the two prior years.
5. Attach a copy of or describe in detail each document of which the municipality has knowledge and which relates to or bears upon the subject matter of this appeal. The term "document" shall include, but not be limited to, photographs. Include in such description, the following:
  - a. the date of the document;
  - b. the nature of the document (e.g., letter, appraisal, memoranda, photograph, contract);
  - c. the name and address of the person who prepared the document;
  - d. when the document was prepared;
  - e. when the document was delivered;
  - f. to whom the document was delivered;
  - g. the name, address, employer and job title or position of the person having custody of the document; and
  - h. a full summary of the contents of the document.
6. State the name, address and job title or position with the municipality of the person answering these interrogatories.
7. State whether a revaluation was effected with respect to the year of the appeal.
8. State whether a reassessment was effected with respect to the year of appeal.

These interrogatories may be supplemented with not more than ten (10) additional questions, with no subparts, without leave of court. Thereafter, additional interrogatories may be served only after application to the Tax Court which application shall be liberally granted by the court taking into consideration the character of the property under appeal and the valuation issues presented

**CERTIFICATION**

I hereby certify that the foregoing statements are true and that all documents and reports annexed hereto are exact copies of the entire original document or report. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Signature