

**FOREST COUNTY
INSTRUCTIONS FOR FILING A MODIFICATION PETITION**

- If you have been in Court in Forest County at any time in the past with regard to Custody (not support) of the children and are filing a modification petition, follow the instructions below. However, if you have never been to Court in Forest County for custody you must file an original complaint. You may obtain forms to do this from either the Forest County Courthouse or the Family Hearing Office in the Warren County Courthouse. You may also consult with an attorney.
- You will need a copy of the latest Court Order. If you do not have a copy you may obtain one from the Prothonotary's Office in the Forest County Courthouse (755-3526).
- Fill in the caption on the Petition to Modify as it appears on your Court Order. The Plaintiff and the Defendant will always remain the same regardless of who files the Petition. You should fill in the docket (C.D.) number and year as it appears on your Court Order as well.
 1. List your name in the first blank and the date of the most recent Court Order in the second blank. Indicate whether the most recent order addressed Custody, Partial Custody Visitation or Supervised Physical Custody in the third blank (list all that apply). You *must* attach a copy of the most recent Court Order to your Petition.
 2. List the Plaintiff's name and address. This information *must be provided in full* or the Court Hearing Officer will *NOT* accept the Petition.
 3. List the Defendant's name and address. This information *must be provided in full*.
 4. Indicate whether you are seeking a change in Custody, Partial Custody Visitation or Supervised Physical Custody. List the children for whom you desire to modify custody, partial custody visitation or supervised physical custody and the name, birth date and age of each child.
 5. Explain your specific reasons for making the request. If necessary, you may attach additional pages.
- Indicate whether you are seeking a change in Custody, Partial Custody Visitation or Supervised Physical Custody.
- Sign both the Petition and the statement verifying that that the Petition is true and correct.
- Forward the completed forms to the Prothonotary's Office for scheduling of a date, time and courtroom for the conference. Your petition will be filed and a copy of the forms will be returned to you with further instructions.

Send Completed forms to:
Prothonotary's Office
Forest County Courthouse
526 Elm Street, #2
Tionesta, PA 16353

If you have any questions call: (814) 728-3488

For legal questions or advice call your attorney or
Northwestern Legal Services at (800) 665-6957

IN THE COURT OF COMMON PLEAS
OF THE 37TH JUDICIAL DISTRICT OF PENNSYLVANIA
FOREST COUNTY BRANCH
CIVIL

PLAINTIFF

CIVIL ACTION-(CUSTODY) (PARTIAL
PHYSICAL CUSTODY) (SUPERVISED
PHYSICAL CUSTODY)

VS.

NO. C.D. _____ OF _____

DEFENDANT

**PETITION FOR MODIFICATION OF A CUSTODY, PARTIAL CUSTODY,
VISITATION OR SUPERVISED PHYSICAL CUSTODY ORDER**

1. The petition of _____ represents
(name of person filing petition)
that on _____ an Order of Court was entered for
(date of most recent custody Order)
_____, a true and correct copy of which is attached.
(custody / partial custody / visitation / supervised physical custody)

2. The Plaintiff, _____ currently resides at
(Plaintiff's name)

(Street) (City) (State) (Zip Code) (County) (Telephone)

3. The Defendant, _____ currently resides at
(Defendant's name)

(Street) (City) (State) (Zip Code) (County) (Telephone)

4. Petitioner seeks to modify _____
(custody / partial custody / visitation / supervised physical custody)
of the following child(ren):

Name	Date of Birth	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. This Order should be modified because: _____

