



TENNESSEE DEPARTMENT OF REVENUE
APPLICATION FOR REGISTRATION

ANSWER ALL QUESTIONS COMPLETELY. INCOMPLETE AND UNSIGNED APPLICATIONS WILL DELAY PROCESSING. FOR ASSISTANCE YOU MAY CONTACT ANY OF THE TAXPAYER SERVICES OFFICES LISTED ON THE BACK.

1. CHECK ANY OF THE FOLLOWING TAX, PERMIT, OR FEE REQUIREMENTS FOR WHICH YOUR BUSINESS IS LIABLE:

\*ALCOHOLIC BEVERAGE TAXES: Beer Barrelage, Brand Registration, Liquor By The Drink, Wholesale Beer, Wholesale Gallonage, Winery Tax
\*\*BUSINESS TAX Classification 1-5
FRANCHISE AND EXCISE TAXES Series LLC (See Instructions)
SEVERANCE TAXES: Coal, Crude Oil/Natural Gas, Mineral
GROSS RECEIPTS TAXES: Bottlers, Mixing Bar, Gas, Water, Electric Power & Light
PRIVILEGE TAXES: Auto Rental Surcharge, Bail Bondsmen, Litigation Tax, Professional Privilege Tax
\*PETROLEUM TAXES
SALES AND USE TAX
SOLID WASTE TAXES: Tire, Used Oil
TOBACCO TAX
WINE DIRECT SHIPPER

\*Requires Bond. TYPE OF BOND: [ ] 1. SURETY [ ] 2. CASH [ ] 3. CERTIFICATE OF DEPOSIT

\*\*The local county clerk and designated municipal business tax official in your area also have business tax registration forms.

2. REASON FOR APPLYING: [ ] 1. New business [ ] 2. Additional location [ ] 3. Purchase of existing business
3. WILL YOUR GROSS SALES EXCEED \$4,800 PER YEAR? [ ] YES [ ] NO
WILL YOUR TAXABLE SERVICES EXCEED \$1,200 PER YEAR? [ ] YES [ ] NO
DO YOU HAVE SUPPLIERS (IN-STATE OR OUT-OF-STATE) WHO DO NOT COLLECT TN. SALES TAX? [ ] YES [ ] NO
IF ALL THREE OF THE ABOVE ARE "NO", YOU DO NOT NEED A SALES TAX #.

4a. DATE BUSINESS BEGAN IN TENNESSEE AT THIS LOCATION
4b. FISCAL YR. END MO / DAY
5. WILL YOU BE COLLECTING OVER \$200 PER MONTH IN SALES TAX? [ ] YES [ ] NO
6. HOW MANY MONTHS OF THE YEAR WILL YOU HAVE SALES AND/OR USE TAX TO REPORT?

7. BUSINESS NAME AND EXACT LOCATION
8. BUSINESS MAILING ADDRESS
BUSINESS NAME (ATTACH LIST IF NECESSARY FOR ADDITIONAL LOCATIONS)
NAME (ENTER CORPORATION NAME, IF APPLICABLE)
STREET, HIGHWAY (DO NOT USE P.O. BOX NUMBER OR RURAL ROUTE NUMBER)
P.O. BOX, STREET, ROUTE, OR HIGHWAY
CITY STATE ZIP CODE COUNTY CITY STATE ZIP CODE

9. IS THIS BUSINESS LOCATED INSIDE ANY TENNESSEE CITY LIMITS? [ ] YES [ ] NO
IF YES, WHAT CITY?
10. RECORD STORAGE ADDRESS: STREET, HIGHWAY (DO NOT USE P.O. BOX NUMBER)
CITY STATE ZIP CODE
11. BUSINESS TELEPHONE # ( ) AREA CODE FAX #

12. ENTER YOUR FEDERAL EMPLOYER'S IDENTIFICATION # [ ] APPLIED FOR [ ] NOT REQUIRED

13a. BUSINESS CONTACT PERSON:
13b. E-MAIL ADDRESS:

14. TYPE OF OWNERSHIP: [ ] PROPRIETORSHIP [ ] HUSBAND/WIFE OWNERSHIP [ ] PARTNERSHIP [ ] LIMITED PARTNERSHIP
[ ] LIMITED LIABILITY COMPANY [ ] PROFESSIONAL LIMITED LIABILITY COMPANY
[ ] CORPORATION [ ] S CORPORATION [ ] PROFESSIONAL CORPORATION [ ] OTHER
NAME OF CORPORATION SEC. OF STATE #
15. CURRENT OR PRIOR TAX NUMBER (SALES TAX, ETC.) TAX TYPE ACCOUNT NO.

16. DESCRIBE THE BUSINESS ACTIVITY AT THIS LOCATION, STATING THE MAJOR PRODUCTS AND/OR SERVICES SOLD.

A. Are your sales 100% over-the-counter sales? Yes No
(Note: If you ever have a sale for which you ship or deliver merchandise, do not check "Yes.")
B. If not 100% over-the-counter sales, how many cities or counties in Tennessee, other than the location of your business do you ship or deliver merchandise to in an average month?

C. Do you use/have access to: (a) Automated systems \_\_\_\_ Yes (b) Computers \_\_\_\_ Yes (c) Internet \_\_\_\_ Yes?

D. Do you lease tangible personal property in one location for use in another? \_\_\_\_ Yes \_\_\_\_ No

E. Do you lease space in a business location to another company? \_\_\_\_ Yes \_\_\_\_ No

F. Do you sell at retail? \_\_\_\_ Yes \_\_\_\_ No Wholesale? \_\_\_\_ Yes \_\_\_\_ No Both? \_\_\_\_ Yes \_\_\_\_ No

G. If you are a contractor, do you perform contracts in the city or county where your business is located? \_\_\_\_ Yes \_\_\_\_ No

H. If you are a contractor, do you perform contracts in a city or county where your business is not located? \_\_\_\_ Yes \_\_\_\_ No

I. If you are a contractor, do you install everything you sell? \_\_\_\_ Yes \_\_\_\_ No

**17. EDI/EFT** DO YOU CURRENTLY FILE YOUR RETURN BY EDI?  YES  NO DO YOU CURRENTLY REMIT PAYMENT BY EFT?  YES  NO  
WOULD YOU LIKE TO RECEIVE INFORMATION ABOUT THE FOLLOWING:  EDI  EFT

**18. IDENTIFY OWNERS, OFFICERS, MEMBERS, OR PARTNERS (ATTACH ADDITIONAL NAMES ON SEPARATE SHEET).**

(1) NAME	HOME TELEPHONE #	<input type="checkbox"/> SOCIAL SECURITY #	<input type="checkbox"/> FEDERAL EIN
HOME ADDRESS (DO NOT USE P.O. BOX #)	CITY	STATE	ZIP CODE

Member  Officer  Partner  Owner - Individual  Owner - Company

(2) NAME	HOME TELEPHONE #	<input type="checkbox"/> SOCIAL SECURITY #	<input type="checkbox"/> FEDERAL EIN
HOME ADDRESS (DO NOT USE P.O. BOX #)	CITY	STATE	ZIP CODE

Member  Officer  Partner  Owner - Individual  Owner - Company

(3) NAME	HOME TELEPHONE #	<input type="checkbox"/> SOCIAL SECURITY #	<input type="checkbox"/> FEDERAL EIN
HOME ADDRESS (DO NOT USE P.O. BOX #)	CITY	STATE	ZIP CODE

Member  Officer  Partner  Owner - Individual  Owner - Company

PREVIOUS BUSINESS NAME	PREVIOUS OWNER'S TELEPHONE # ( )	STILL IN BUSINESS? <input type="checkbox"/> YES <input type="checkbox"/> NO
PREVIOUS OWNER'S NAME AND ADDRESS		

**19. IF YOU ARE AN OUT-OF-STATE BUSINESS THAT WILL BE DOING BUSINESS IN TENNESSEE, PLEASE ANSWER THE FOLLOWING QUESTION.**  
DO YOU HAVE A LOCATION OR OFFICE IN TENNESSEE?  YES  NO IF YES, NAME LOCATION:

**20. THE STATEMENTS MADE ON THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. (THIS APPLICATION MUST BE SIGNED BY THE INDIVIDUAL OWNER, A PARTNER, OR AN OFFICER OF THE CORPORATION LISTED IN ITEM 17.)**

**SIGN HERE:** \_\_\_\_\_  
*OWNER, PARTNER, OR OFFICER (DO NOT PRINT OR USE STAMP)*

**FOR DEPARTMENT USE ONLY**

For additional information, contact the Taxpayer Services Division in one of our Department of Revenue Offices:					
<b>Chattanooga</b> (423) 634-6266 Suite 350 State Office Building 540 McCallie Avenue Chattanooga, TN 37402	<b>Jackson</b> (731) 423-5747 Suite 340 Lowell Thomas Building 225 Martin Luther King Blvd. Jackson, TN 38301	<b>Johnson City</b> (423) 854-5321 204 High Point Drive PO Box 2365 Johnson City, TN 37605-2365	<b>Knoxville</b> (865) 594-6100 Room 606 State Office Building 531 Henley Street Knoxville, TN 37901	<b>Memphis</b> (901) 213-1400 3150 Appling Road Bartlett, TN 38133	<b>Nashville</b> (615) 253-0600 3rd Floor Andrew Jackson Building 500 Deaderick Street Nashville, TN 37242
Tennessee residents can also call our statewide toll free number at 1-800-342-1003. Out-of-state callers must dial (615) 253-0600.					