

STATE OF VERMONT

SUPERIOR COURT  
\_\_\_\_\_ Unit

FAMILY DIVISION  
Docket No. \_\_\_\_\_

Plaintiff

Defendant

|      |     |    |      |     |
|------|-----|----|------|-----|
| Name | DOB | v. | Name | DOB |
|------|-----|----|------|-----|

**NOTICE OF APPEARANCE and  
INTENT TO REPRESENT MYSELF**

I intend to represent myself and hereby enter my appearance with the court. No attorney will represent me in this case unless an attorney or I notify the court otherwise.

**I understand that IT IS MY RESPONSIBILITY to:**

1. **Notify the Court in writing if I change my address or phone number;**  
**and**
2. **Send copies of any papers I file with the court to the other party in this case.**

**All court papers may be mailed to me by first class mail at the address listed below.**

My Street Address

My Mailing Address (if different):

|   |   |
|---|---|
|   |   |
|   |   |
| Town/City                  State                  Zip | Town/City                  State                  Zip |
| Phone Number (day)<br>(        )                      | Phone Number (day)<br>(        )                      |
| E Mail Address  |   |

**PETITION FOR WAGE WITHHOLDING  
Pursuant to 15 V.S.A. §782**

1. I am the  Plaintiff    Defendant    Office of Child Support
2. The other party is the  Plaintiff    Defendant
3. On \_\_\_\_\_, the other party was ordered to pay:
  - \$\_\_\_\_\_ per \_\_\_\_\_ in Child Support
  - \$\_\_\_\_\_ per \_\_\_\_\_ in Maintenance Supplement
  - \$\_\_\_\_\_ per \_\_\_\_\_ in Spousal Maintenance (Alimony)
4. The order was issued by:
  - this court
  - another court \_\_\_\_\_

Name and address of Court

5. The other party has failed to pay to make payments as ordered by the Court.

6. The other party owes the following amounts:

- \$ \_\_\_\_\_ in child support owed to me.
- \$ \_\_\_\_\_ in child support maintenance supplement owed to me.
- \$ \_\_\_\_\_ in spousal maintenance owed to me.
- \$ \_\_\_\_\_ in child support owed to the State of Vermont.

7. Some or all of these amounts are 7 days overdue.

8. A Case Accounting Affidavit from OCS:

- Is attached.
- Is not attached.

9. The other party's employment:

- The name of the other party's employer is: \_\_\_\_\_.
- I do not know the name of the other party's employer
- The other party is self-employed.
- The other party is unemployed

### **REQUEST TO THE COURT**

**I request that the Court:**

- Enter a Judgment against the the other party for all unpaid support.
- Order Wage Withholding from the the other party's wages in the following amounts:
  - \$ \_\_\_\_\_ per month for current support;
  - \$ \_\_\_\_\_ per month towards the arrearage balance;
- Order that such amounts be paid directly to the Office of Child Support on my behalf.
- Grant any other relief this Court determines is appropriate.

**I hereby swear or affirm that the information above is true to the best of my knowledge and belief.**

Signature of Plaintiff

Date

**Signed and sworn to before me:**

Date

Signature of Notary Public

Expiration Date

**AT HEARING THE OTHER PARTY MAY OBJECT TO WAGE-WITHHOLDING ON THE BASIS OF AN ERROR IN THE AMOUNT OF CURRENT SUPPORT OR ARREARAGES OR AN ERROR IN IDENTITY.**