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Hrs: 8:30 a.m. – 5:00 p.m. ET

FILE ONE ORIGINAL
(Two if you want a filed
stamped copy returned to you)
FEE: \$25.00

WEST VIRGINIA
STATEMENT OF CONVERSION
of a domestic corporation to a limited liability company
(Form to accompany the Articles of Organization)

In accordance with §31D-11-1109 of the Code of West Virginia, the undersigned organization adopts the following Articles of Conversion.

1. The Corporation was converted to a limited liability company
2. The name of the corporation that converted to a limited liability company, and if it has been changed, the name under which it was originally incorporated is:

3. The date of filing of its original articles of incorporation with the West Virginia Secretary of State's Office is: _____.

4. The name of the limited liability company into which the corporation shall be converted is:

5. The following statement must be checked before the Secretary of State can approve the conversion.

The conversion has been approved in accordance with the provisions of West Virginia Code §31D-11-1109. (see below)

31D-11-1109 (b) The Board of Directors of the corporation which desires to convert under this section shall adopt a plan of conversion approving the conversion and recommending the approval of the conversion by the shareholders of the corporation. Such resolution shall be submitted to the shareholders of the corporation at an annual or special meeting. The corporation must notify each shareholder, whether or not entitled to vote of the meeting of shareholders at which the plan of conversion is to be submitted for approval. At the meeting, the plan of conversion shall be considered and a vote taken for its adoption or rejection. Approval of the plan of conversion requires the approval of all of the shareholders, whether or not entitled to vote.

6. The requested effective date is: the date and time of filing
[requested date may not be earlier than
filing nor later than 90 days after filing] the following date: _____

7. Contact name and number of person to reach in case of problem with filing: (optional, however, listing one may help to avoid a return or rejection of filing if there is a problem with the document.)

Name: _____ Phone: _____

8. Signature of person executing document:

Signature

Title/Capacity