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Hrs: 8:30 a.m. – 5:00 p.m. ET

**FILE ONE ORIGINAL**  
(Two if you want a filed  
stamped copy returned to you)  
**FEE: \$25.00**

**WEST VIRGINIA**  
**STATEMENT OF CONVERSION**  
**of a partnership or limited partnership to a LLC**

(form to accompany the Articles of Organization or Certificate of Authority Application)

**In accordance with WV Code §31B-9-902, the undersigned organization adopts the following Articles of Conversion:**

1.  The partnership was converted to a Limited Liability Company  
 The limited partnership was converted to a Limited Liability Company
2. The name of the partnership or limited partnership \_\_\_\_\_  
that converted to a Limited Liability Company is:
3. Check the statement that applies to your entity's conversion:  
 There were \_\_\_\_\_ (list # of votes) votes cast in favor of the conversion and \_\_\_\_\_ (list # of votes) cast against the conversion by the partners entitled to vote, and the number or percentage required to approve the conversion was unanimous.  
 The vote by the partners entitled to vote on the conversion was unanimous.
4. If a limited partnership, check the statement below:  
 The conversion of the limited partnership to the limited liability company cancels the certificate of limited partnership as of the date that the conversion took effect.
5. Contact name and number of person to reach in case of problem with filing: (optional, however, listing one may help to avoid a return or rejection of filing if there appears to be a problem with the document)

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Phone Number

6. Signature of person executing document:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title/Capacity  
(Example: member, manager, etc.)